



## **JOB DESCRIPTION SENIOR LITIGATION ATTORNEY**

(Date Opened: 5/18/18)

**Applications Due July 1, 2018\***

*\*Applications reviewed on a rolling basis.*

**Lawyers' Committee for Civil Rights of the San Francisco Bay Area** seeks an energetic and experienced Senior Litigation Attorney with strong litigation skills and a collaborative approach to join our fast-paced, dynamic public interest legal organization.

### **Job Title**

Senior Litigation Attorney

### **FLSA Status**

Full-Time, Exempt

### **Reports to**

Legal Director

### **Description of Lawyers' Committee for Civil Rights**

Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR) works to advance, protect and promote the legal rights of communities of color, and low-income persons, immigrants, and refugees. Assisted by hundreds of pro bono attorneys, LCCR provides free legal assistance and representation to individuals on civil legal matters through direct services, impact litigation policy advocacy.

LCCR was founded in 1968 when the country was reeling from the shock of the assassinations of Martin Luther King, Jr., and Bobby Kennedy. Today, LCCR continues to partner with pro bono attorneys to support communities that face racism and discrimination. Our racial justice, education, immigration, and economic justice work is driven by the clients and communities we serve.

We seek to add to our dedicated and collegial staff an experienced litigation attorney who is passionate about our mission and can implement a legal strategy that will enhance and move our work forward. Learn more at [www.lccr.com](http://www.lccr.com).

### **General Summary of Work Performed**

The Senior Litigation Attorney is an integral part of the Lawyers' Committee's commitment to cutting-edge civil rights work. At a historic time of need and possibility, this attorney will work primarily on our racial and economic justice dockets, developing and leading litigation. Potential first projects include litigation related to bail reform, discriminatory policing, debtors' prison/fines and fees, and constitutional challenges to state civil seizures including towing and personal belongings.

### **Essential Duties and Responsibilities**

- Lead and assist with impact litigation on our civil rights docket, including legal research, drafting and reviewing filings and correspondence, discovery, motion practice, trial



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advocacy, appellate advocacy and management of litigation teams that include pro bono attorneys.

- Identify and pursue potential impact litigation coming from Lawyers' Committee's direct services clients and grassroots partners.
- Work in coalition, attend task force and community meetings as appropriate, and obtain feedback from community stakeholders to ensure advocacy is rooted in the experiences of people directly affected by injustice.
- Advise on legislative and administrative advocacy related to the litigation docket, including providing technical assistance to policy makers.
- Help supervise staff, fellows, and students working on issues related to the Senior Litigation Attorney's docket.
- Seek opportunities to engage in public education and media advocacy consistent with our identified program strategies and in consultation with Communications staff.
- Assist as necessary with development, program administration, and data management, including maintaining accurate timekeeping records.
- Advise or assist as necessary with direct services clinics.

### **Overview of Qualifications**

- **Minimum Qualifications:**
  - Seven years post-graduate legal experience, strong preference for litigation experience (this may include judicial clerkship(s))
  - California Bar membership
  - Commitment to and passion for civil rights/public interest advocacy
  - Excellent oral and written communication skills
  - Value for working cooperatively with others, including Lawyers' Committee staff, our partner organizations and clients, and pro bono attorneys
- **Preferred:**
  - Knowledge of and demonstrated leadership in civil rights law advocacy, particularly racial justice



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- Prior experience working with/ties to low-income communities of color and immigrant communities in Northern California
- Supervision experience
  
- Proficiency in Spanish or another language common to California immigrants

### **Compensation and Start Date**

LCCR offers a competitive salary commensurate with experience and a generous benefits package, including medical, dental, vision, disability, bar dues, and other benefits.

### **To Apply**

Applicants should submit: 1) a cover letter; 2) a resume; 3) contact information for a minimum of three references; and 4) two writing samples (750 words or less) by email to [careers@lccr.com](mailto:careers@lccr.com) (w/ “Senior Litigation Attorney Application” in the subject line).

In your cover letter, please respond to the following question, or we may choose not to consider your application:

LCCR serves highly diverse communities. To ensure that we are best positioned to serve these communities, we strive to promote behaviors, attitudes and policies that help us work effectively in cross-cultural situations with clients, our coworkers, and our communities. We seek to create an inclusive and respectful workplace in which differences are acknowledged and valued. How have your background or experiences, professional or otherwise, prepared you to contribute to our commitment to cultural competency and racial equity? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

Questions regarding this position may be submitted to [careers@lccr.com](mailto:careers@lccr.com).

*Applications will be reviewed on a rolling basis. Lawyers' Committee for Civil Rights is an affirmative action/equal opportunity employer. People of color, LGBTQ candidates, women, persons with disabilities and individuals over 55 are encouraged to apply.*